



IDAHO SOCIETY OF PROFESSIONAL LAND SURVEYORS

Agenda Board of Governors' Meeting March 13, 2023 Boise, Idaho

Present: Jeremy Fielding, Aaron Ballard, Steve Frisbie, Hagen Beckstead, Stewart Ward, Adam Thayer, Austin Ishino, Freddie Garcia, Eric Stricker (for Jerry Hastings), Randy and Patty Morgan, Staff

Guests: Lisa Van Horn, Les Van Horn, Jeannie Liimaaka, Brian Allen Incoming Board Member, Ryen Johnson, ITD; Darren Leavitt, Debbie Ronneburg and Michael Wheelock, Idaho State University.

Call to Order: (Fielding)

Proxy votes: Eric Stricker is proxy for Jerry Hastings

Meeting Minutes

December 3 Meeting Minutes have previously been approved by the Board.

Conference Review (Morgan)

- **Highlights** – We have a strong turnout both in-person and Virtually; hotel space limited us to in person numbers but members were able to pivot to Virtual attendance with no problem.
- **Attendees** – There were 215 total registrants, 56 of which were Virtual Attendees
- **Budget** – Convention Income is estimated at \$92,625 – 196% of budgeted convention income; Convention Net Income is estimated at \$29,335.

Conference 2024 – Bids – Patty relayed the four bids received and discussion followed regarding possible venues. Wes Fed is hosting a multi-state convention in Las Vegas next spring, that could be an option. Brian Allen – works better if we do Tuesday through Friday, like the previous rotation. The group is in favor of pursuing the ShoBan hotel for a possible venue in 2024. **MOTION: IT WAS MOVED BY ADAM THAYER TO DIRECT PATTY TO MOVE FORWARD WITH LOOKING INTO THE SHOBAN HOTEL FOR 2024; THE motion was seconded by HAGEN, WITH ALL PRESENT IN FAVOR THE MOTION CARRIED.**

MOTION: IT WAS MOVED BY JEREMY FIELDING TO ACCEPT THE AGENDA AS AMENDED, SECOND BY ADAM THAYER, THE MOTION CARRIED.

Scholarship Auction Update – Stewart Ward. We don't have a lot of items that he is aware of yet, if you brought something please let Stewart know and he will figure out what is included in the live auction and what will be included in a silent auction. We have three large raffle packages including a

Jeremy Fielding X
Aaron Ballard X
Steve Frisbie X
Hagen Beckstead X
Stewart Ward X
Adam Thayer X
Austin Ishino X
John Elle
Tyson Glahe
Freddie Garcia X
Jerry Hastings (Eric Stricker Proxy) X
Bruce Smith
Robert Stratton

Patty Morgan, Executive Director X



IDAHO SOCIETY OF PROFESSIONAL LAND SURVEYORS

pellet smoker package; Kimber 9 mm pistol with range bag and ammo; and Ruger 1022 with ammo. Proceeds of the raffle go toward ISU students to attend the competition in Washington DC; auction item proceeds go towards the scholarship fund. The average distribution is about \$10,000, the auction brings in roughly \$8k-\$20k each year. Stewart – he is looking for someone to take his spot as the chair of the committee for 2024. Hopefully each section will pool members, and then send items to one person to donate to the auction. Ideally sections will gather items, the section director will compile the items and then distribute to the chair, and the chair gets a list at least a week in advance. Sometimes Sections will collect funds from members to purchase items. Don't donate gift cards. Wherever the Conference is, someone from that Section should serve as Conference chair. We will begin outreach in last summer utilizing the Gem State Surveyor, enlisting a chair from each section to collect items – silent vs live, or raffle – and communicate with the overall chair. If that section auction chair could be consistent from year to year, that would be ideal.

Adam – on the registration form he suggests we add a space to include what you are donating, and ask for a scholarship fund donation at that time.

Committee Updates

Internal Marketing Committee reports

Membership report (Morgan) Membership Numbers year end 2022: 116 PLS Members; 12 Out-of-State Members; 17 Associate Members; and 9 Student Members. Year to Date Membership March 2023: PLS Members 151 (Up 30%); Out-of-State Members 15 (Up 30%); Associate Members 28 (Up 65%); and Student Members 19 (Up 210%).

Gem State Surveyor (GSS)- (Beckstead) – There were some hurdles due to the transition, but we are working on the new process and it's going well. We already have the articles committed for the spring issue, we will include conference photos as well as a conference update. The last GSS turned out well and looked very nice.

Executive Session – (Fielding) MOTION: IT WAS MOVED BY STEWART TO MOVE TO EXECUTIVE SESSION, SECOND BY HAGEN, THE MOTION CARRIED.

IT WAS MOVED BY HAGEN TO MOVE OUT OF EXECUTIVE SESSION, THE MOTION WAS SECONDED BY ERIC STRICKER, EXECUTIVE SESSION WAS ENDED.

External Marketing Committee reports

Legislative Update: N/A

IDOPL Reorganization: (Bennett) – Glenn is at the IDOPL Meeting today and will report back after.

Standards of Practice: Brian Allen – Patty will resend committee names from last spring to Brian.



IDAHO SOCIETY OF PROFESSIONAL LAND SURVEYORS

Education Committee (Elle) – Jeremy Fielding: The Committee is looking for some direction from the board in acting upon the discussion with ISU in executive session. Do we need to amend our goals that deal with working with ISU? Also he would like to have a discussion pertaining to working on providing asynchronous programming for professional development. The Education Committee will become familiar with ISU current curriculum. Leavitt: ISU will be working on self study reports, due June 1, then there will be a visit this summer from their accrediting board. Many states are now requiring a degree from an accredited institution so this is very important. **MOTION TO WRITE A LETTER OF APOLOGY AND CLARIFYING THE ROLES OF BOTH ISPLS AND ISU IN WORKING TOGETHER TO IDAHO STATE UNIVERSITY; THE MOTION WAS SECONDED BY AARON BALLARD, THE MOTION CARRIED.** Will be signed by officers and cc to the BOG. The letter will be crafted by Aaron and Jeremy and proofed by the board prior to mailing.

5 Year Strategic Plan Review – Amendment to Goal 1: Provide Education By: Assist **higher education institutions by offering idaho industry-specific supplemental content through guest speakers and other resources.**

How to get our objective across without overstepping boundaries?

We can strike/underscore and then formalize the document at the June board meeting. Adam – Would like to formalize the change now to show that we are moving forward on making the process work better. **MOTION: IT WAS MOVED BY ADAM THAYER TO STRIKE BULLET 2 FROM GOAL 1 OF THE STRATEGIC PLAN, AND REPLACE WITH THE TEXT AS WRITTEN ABOVE; THE MOTION WAS SECONDED BY STEVE FRISBIE. WITH ALL IN FAVOR, THE MOTION CARRIED.**

Scholarship Committee (Thayer) – No Report

Internal Marketing Committee reviews the election results, referred to as the Tellers committee. (normally election results go to Tellers committee – 2 board members and 1 non-board member – this committee will consist of Aaron Ballard, Steve Frisbie, and Adam Thayer.

Administrative Committee (Frisbee)

- Treasurer’s Report – Steve has closed the Morgan Stanley scholarship fund, amounting to \$70,953.05 and moved the funds to Wells Fargo. Subsequently Steve moved \$200,000 to new accounts at Westmark Credit Union. \$100,000 was moved to each of the new accounts. We currently have accounts at both institutions. We still need to close out our old payment gateway. Balances at Wells Fargo: Business Checking \$58,942.09; Savings: \$51,497.46. New Checking at Westmark: \$134,942.17; Savings \$99,995.00. \$70k is our scholarship fund.

Investment Report - There is a specific individual at the ParkCenter branch Steve will work with to invest the funds to get a higher rate of return on a fixed rate term certificate for savings. Eventually Steve will open up a separate interest bearing checking account



IDAHO SOCIETY OF PROFESSIONAL LAND SURVEYORS

specifically for the scholarship funds. Steve's suggestion is to take the auction expense out of the conference funds, rather than the scholarship account.

There is no set amount for each scholarship; it's at the discretion of the scholarship committee. The cap depends on what the board approves each year, we need applicants. Steve could take the current \$70k and then take whatever we earn Wednesday night and pool it together. He can then open a variety of term investments. Jeremy – if we increase our scholarship fund from the \$70 to an even \$100k then split it into separate accounts, that would be good. **MOTION: IT WAS MOVED BY STEVE FRISBIE THAT HE OPENS A DEDICATED CHECKING ACCOUNT, DEPOSIT THE \$70K PLUS THE PROCEEDS FROM THE 2023 SCHOLARSHIP AUCTION INTO THAT ACCOUNT. THE MOTION WAS SECONDED BY FREDDIE GARCIA, THE MOTION WAS APPROVED.**

MOTION: IT WAS MOVED BY ADAM THAYER TO AUTHORIZE STEVE FRISBIE TO INVEST THE SCHOLARSHIP FUNDS INTO FIXED RATE TERM CERTIFICATES UPON CONSULTATION WITH THE WESTMARK INVESTMENT REPRESENTATIVE UP TO \$50,000; THE MOTION WAS SECONDED BY HAGEN BECKSTEAD; THE MOTION CARRIES.

MOTION: IT WAS MOVED BY STEVE FRISBIE THAT ALL EXPENSES FOR THE SCHOLARSHIP AUCTION WILL NOW AND GOING FORWARD COME OUT OF THE OPERATING ACCOUNT; IT WAS SECONDED BY ERIC STRICKER; THE MOTION WAS APPROVED.

Tellers Committee Report – Adam relayed the results of the election for ISPLS Vice-President, Treasurer, and West Fed Representative. Austin Ishino was approved by the membership, Steve Frisbie was approved as treasurer, and Brian Allen was elected as Vice-President.

Bylaws and Policy Changes – Without John Elle being present, Jeremy recommends that we delay discussion until John is with us in person. Please review the documents. Let's delay until it's more fully fleshed out. The recommendation is for the board to review John's bylaws and policies documents for further discussion this spring, and then final discussion and approval at the board meeting in June.

Other

NSPS – (Ward) – The next NSPS meeting is the end of this month, he will have an update at the next board meeting.

WFPS – (Ishino) – Most of the states were represented, many have their annual conferences in February. Planning a multi state conference in Las Vegas next year. Elko is hosting a young surveyors event in July. Utah conveyed that SLCC is no longer hosting a surveyors program. Only UVU in Utah currently has a program. They talked about on the WestFed.org website they have an FS exam study guide available for \$200. 50% comes back to Idaho for WestFed members. Utah and Hawaii were



IDAHO SOCIETY OF PROFESSIONAL LAND SURVEYORS

having issues with their legislature getting trespass egress, Eastern Washington and Oregon had an individual posing as a licensed surveyor and engineer. Steve Parrish has made several videos, they will be putting them up on their website. He has a lot of professional development recordings. Next meeting is in June. Eric – our website should be pointing to the West Fed website as a resource
ACTION ITEM. We should have links to West Fed and NSPS (and others) on our website. **ACTION ITEM** CST and Trigstar, BeASurveyor.com An individual from Nevada has posters and post cards with QR code links (get more info from Austin)

Young Surveyors – (Thayer) – After the Awards Dinner, approx. 6:45 we will host a Young Surveyors networking event at Bardenay. ISPLS board voted to spend \$1,000 toward underwriting the event. Jeremy – can we add a budget line item for this type of event moving forward – Yes. Stewart – We should look at creating a sub-line item for Young Surveyors events in the future. Steve – we will add a sub-line item for young surveyors events.

Staff report – (Morgan) – See Above

Old Business –

- **Ex Officio Voting Board Member Clarification – (Frisbie and Elle)**
 - Clarification added to Bylaws Change – Steve: an ex officio is one within ISPLS that is allowed to serve in an advisory role – VP of a Section, Treasurer of a Section etc., is invited to serve in a non-voting role. Primarily pertains to Section level.

“Section 1 BOG: Board of Governors are Voting Members and... add the word Voting Member.” ...Subject to Board of Governors Approval, Ex Officio Members may have/shall have voting rights” (Frisbie). Jeremy – do we remove the editor as ex officio and make him an elected position?

MOTION: IT WAS MOVED BY ADAM THAYER TO DIRECT THE ADMINISTRATIVE COMMITTEE TO SPECIFY IN THE BYLAWS THAT EX OFFICIO BOARD MEMBERS ARE NON-VOTING BOARD MEMBERS. THE MOTION WAS SECONDED BY STEWART WARD. WITH ALL IN FAVOR, THE MOTION CARRIED.

ACTION ITEM: To direct the administrative committee to treat the editor of the Gem State Surveyor exactly like the young surveyor position except the GSS editor would be voted on by pls members. The editor would need to be a voting member of ISPLS to vote on the board level.

Brian – Suggests making the GSS Editor an at-will voting position appointed by the board contingent upon meeting other criteria, and direct the admin committee to rework the verbiage necessary to do so. **MOTION: IT WAS MOVED BY STEWART WARD, SECONDED BY ADAM THAYER TO DIRECT THE ADMINISTRATIVE COMMITTEE TO REWORK THE VERBIAGE IN POLICY DOCUMENTS TO MAKE THE POSITION OF**



IDAHO SOCIETY OF PROFESSIONAL LAND SURVEYORS

**EDITOR OF THE GEM STATE SURVEYOR AN AT-WILL VOTING BOARD POSITION,
APPOINTED BY THE BOARD, TO BE ALLOWED TO VOTE CONTINGENT ON MEETING THE
REQUIREMENTS FOR A BOARD MEMBER. ALL IN FAVOR, THE MOTION CARRIES.**

- **Geodetic Training TBD – (Beckstead) – The Eastern section has been trying to get the training set up for some time. Eastern section met in January and decided to set up a training in their area on May 9-11, NGS personnel will come down and host a workshop. It’s on a first-come first-served basis for Eastern members. They are working on setting this up statewide to provide that training working with NGS. In the future, this “train the trainer” program will allow for training without NGS personnel. A few people have paid for that training in 2020, Patty needs to provide that list to Hagen to discuss how to accommodate them.**

ISPLS would need to facilitate any additional training in addition to the Eastern Section event in May.

Is there a field component as well? Yes. The workshop will involve field work but you will need to bring your own equipment.

New Business

Meeting schedule proposal

- **In person meetings or virtual?**

Next Meetings:

- **June – Pocatello (ISU Leavitt) – June 10th.**
- **September – September 9, McCall Super 8 (TBD)**
- **December 2, Boise – TBD**

**Meeting Adjournment – MOTION TO ADJOURN BY ERIC STRICKER, SECOND BY FREDDIE GARCIA,
MEETING ADJOURNED AT 2:50 PM.**